



Frequently Asked Questions

- 1. I am a new member. Now what?** We encourage members to get involved right away. You will receive a call or email from our Outreach Coordinator to welcome you and answer any questions. Be sure to visit the [Member Only Homepage](#), [Workshop Calendar](#), and our recorded [Online Courses](#).
- 2. How do I log in to the membership website?** Navigate to the Nonprofit Network website at www.nonprofnetwork.org. You'll see a green "Member Login" button in the top right-hand corner. You can log in using your email address. Your password can be reset by clicking "Forgot Password" and a link to set it will be emailed to you. Once logged in you'll land on your Member Only Homepage. This can also be found under the "Membership and Directories" menu tab and click "Member Only Homepage".
- 3. I want to schedule a coaching call session with a consultant. How do I get started?** Please email our Data and Evaluation Analyst, Denice, at denice@nonprofnetwork.org with information on the topic you'd like to discuss with a (in a few sentences) and if you have a specific consultant you'd like to work with.
- 4. Where can I submit my organization's announcements to be shared in the newsletter?** You can submit any marketing information requests by email to our Program Coordinator, Tracey, at tracey@nonprofnetwork.org.
- 5. Who can we add to the membership? Is this allowed?** We welcome your staff, board, and volunteers on any organizational level membership. The "Key Contact" of your organization can manage (add/remove) members (up to 25) through the "Member Only Homepage".
- 6. What events do you have coming up?** There is always a wide array of engaging and live topics happening through our workshop calendar. Visit our [Event Calendar](#) to view upcoming events.
- 7. How long does my membership last?** Nonprofit Network memberships are active for one year. The key contact will be emailed a reminder 1-month prior when renewal is due. If you're an existing member and would like to set-up automatic renewal with a credit card payment, please contact us before renewing at info@Nonprofnetwork.org.
- 8. I want to meet peer organizations doing similar work. Can you help connect me?** We love peer collaboration! You can view a list of all organization members by category on our website under www.nonprofnetwork.org/member-directory#/. Our Outreach Coordinator, Alyssa, would also be glad to make an introduction for you to any organization you'd like to meet.
- 9. How do we update our member list?** Your "Key Contact" can make changes at any time to your membership or you can email changes to our Office Manager, Jessica, at jessica@nonprofnetwork.org.

For more information, please give us a call at 517-796-4750 or visit www.nonprofnetwork.org.

10. **I have a Business Services Listing Level Membership. What is different for me?**
Listings within the Business Services Directory are available to active business's, consultants, nonprofits and current members. All are eligible for promotion within the directory as a nonprofit business services provider when you offer discounted rates, products, or services suitable for other nonprofits. Business level membership allows one individual eligible for discounted member rates on event workshops and our job board. Business Services level members are not eligible for coaching and other benefits designed for nonprofit organizations. If you are a member and want to also take advantage of a Business Listing Level membership, please email our Program Coordinator, Tracey, at tracey@nonprofnetwork.org.
11. **I have a question not listed above. Who do I contact?** We're always happy to help. Please email our Outreach Coordinator, Alyssa, at alyssa@nonprofnetwork.org.

Nonprofit Network Member Benefits

- Annual Appeal Letter Guidance and Review
- Bylaw Review
- Discounted Pricing on Events and Professional Advancement Courses
- Discounted Pricing on Job Posts to our Nonprofit [Job Board](#)
- Events and Promotions in our Newsletter
- Grant Application Review
- Member and Business Services Profile Spotlights
- Member Directory and Business Services Directory Listings
- Monthly Member Coaching
 - By Appointment, phone or virtually on Zoom
 - Example topics include:
 - Board Training
 - Communication Planning (External and Internal)
 - Conflict of Interest (COI)
 - ED Performance and Process Review
 - Fundraising
 - Professional Development
 - Starting a Nonprofit Organization
- Networking Opportunities (Staff, Volunteer, Leadership)
- Online Courses (Discounted for Members)
- Sample Board Meeting Packet (upon request)
- Sample Policies:
 - Conflict of Interest Policy
 - Document Retention Policy
 - Employee Handbook Example
 - Financial Policies
 - Governance Policies
 - Human Resource Policies
 - Whistleblower Policy
- Social Media Promotions

